

Terms & Conditions Agreement

Between "the vendor" and "the hirer" of the 360 Photobooth.

1. Bookings

- 1.1 Bookings are a minimum of two hours.
- 1.2 You must clearly state the type of activity and event to take place and only use the photobooth for that purpose.
- 1.3 If you need to change your booking (e.g. duration or times on the same day, contacts, addresses) you must contact us directly. If outside of working hours, you must email us or use the contact us form. It may not be possible to accommodate all requested changes.
- 1.6 Change of a booking day will be considered as a cancellation of the booking as a whole.
- 1.7 Cancellation after the booking has been confirmed with a deposit, you cannot request a refund upon cancellation.
- 1.7 Set up and pack down time must be included and clearly indicated in the hire period.
- 1.8 We reserve the right to have staff present at the venue or event at any time.
- 1.9 You must adhere strictly to the confirmed hire period. Failure to do so will incur additional charges and possible cancellation of any future booking(s).

2. Regular hire

- 2.1 To make a booking, a regular hirer must complete a booking request form and accept these general terms.
- 2.2 Your booking is not confirmed until you pay a deposit to the booking request, and we have provided you with an invoice.
- 2.3 You may pay the total hire fees for all bookings in a payment schedule:
- i. At the time the bookings are made (prior to hire date);
- or ii. By regular equal instalments over 4 payments, in which case we will issue periodic invoices.

3. Additional charges

- 3.1 We reserve the right to invoice you for any additional charges resulting from your use of your venue. In addition, you may be charged for the following:
 - a) Any damage to any part of the photobooth caused during the hire period or through any breach of the terms and conditions in this agreement.
 - b) Any extra damage, repair, or reinstatement of the photobooth that we consider is required after the hire period or event.
 - c) Any costs, losses, or expenses that we incur due to any breach of this agreement.
 - d) Any unauthorised overstay, which will be charged at double the hourly rate.

4. Cancellation of hire

- 4.1 You may terminate any booking by providing us with the written notice of cancellation or by cancelling the booking online prior to a deposit being paid (if applicable).
- 4.2 If you cancel the booking or terminate the agreement, we will refund any hire fees as follows:
 - Cancellation more than 30 days before the hire period, a refund excluding the deposit for the cancelled booking.
 - Cancellation within 30 days of the hire period or event: No refund.
- 4.3 If your booking is a recurring booking, and you cancel more than one booking, then the penalty fees apply to each cancelled booking.
- 4.4 Any refund will be made by the method and to the account from which the payment of the relevant hire fees was made.
- 4.5 We may terminate any booking, event or agreement if we consider:
- a) your event will, or might, contravene any statute, order, regulation, by-law, rule of law or any other requirements of a public or local authority, or otherwise be in breach of this agreement; or
- 4.6 We reserve the right to cancel any bookings where circumstances so warrant. These can include, but are not limited to, emergency situations and adverse environmental or weather conditions. We will endeavor to provide an alternative venue. If this is not possible, any hire fees will be refunded.